



New Jersey Department of Military and Veterans Affairs

VACANCY ANNOUNCEMENT

Posting #:35-22

Posting Period: From 03/30/2022 to 09/30/2022

Title: Summer Seasonal (1MAY 22 – 31 OCT 22)

Salary: \$20/hour

Number of Vacancies: 25

Workweek: 20 - 40 hour work week

Work Location: Northern Region: Dover Readiness Center (1 position), Flemington Readiness Center (1 position), Hackettstown Readiness Center (1 positions), Jersey City Readiness Center (1 position), Morristown Readiness Center (1 position), Port Murray Readiness Center (1 positions), Riverdale Readiness Center (1 position), Somerset Readiness Center (1 position), Teaneck Readiness Center (1 position), West Orange Readiness Center (1 position), Westfield Readiness Center (1 position), Woodbridge Readiness Center (1 positions)

Central Region: Bordentown Readiness Center (1 position), Freehold Readiness Center (1 position), Fort Dix (2 positions), Lakehurst (1 position), Lawrenceville (1 position) Mount Holly Readiness Center (1 position), Toms River Readiness Center (1 position),

Southern Region: Cape May Readiness Center (1 position), Cherry Hill Readiness Center (1 position), Hammonton Readiness Center (1 position), Vineland Readiness Center (1 position), Woodbury Readiness Center (1 position), Woodstown Readiness Center (1 position)

Program: Construction Facilities Management Office

Scope of Eligibility: Applicants will be accepted from all New Jersey Department of Military and Veterans Affairs employees & Outside Applicants who meet the requirements listed below. Selection will be made from among the best qualified.

Job Description: Under direction of a Head Grounds Worker or other supervisory official in a state institution or department, does tasks involved in the maintenance of grounds; does other related duties as required.

Per Executive Order 253, all State employees were required to be vaccinated by October 18, 2021 or undergo weekly testing. Please do not submit your vaccine card at this time.

Civil Service Commission Requirements

Experience: Experience in the general care, maintenance and repair of buildings and grounds. Must be able to lift at least 25 pounds.

License: Appointee will be required to possess a driver's license valid in the State of New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Residency: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

HOW TO APPLY:

SUBMIT APPLICATION FOR EMPLOYMENT, COVER LETTER, RESUME, AND E-MAIL ADDRESS BY 4:00PM ON THE CLOSING DATE TO:

Mail: ATTN: HRD-PMRS, PO Box 340, Trenton, NJ 08625-0340

E-Mail: CareersCentral@dmava.nj.gov

Fax Number: (609)530-7192

Forms may be obtained from our web site at: <https://www.nj.gov/military/personnel/forms/employment-application.pdf>, the Human Resources Division, or call (609) 530-6723.

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.